WAVERLEY NEWSLETTER





Assembly, Packaging, Catering, Grounds Maintenance, On Site Labour









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ACKNOWLEDGEMENTS

Acknowledgement of Country

We acknowledge the traditional custodians of Australia and the lands upon which we live and work and pay our respects to Elders past and present.

We acknowledge the stories, traditions and living cultures of Aboriginal and Torres Strait Islander peoples on this land, moving towards a shared direction of reconciliation to build a stronger future together.

Acknowledgement of people with Disabilities.

We extend our deepest gratitude and appreciation to all individuals with disabilities who enrich our lives and contribute immeasurably to the diversity of our community. Your strength, resilience and unique perspectives inspire us daily.

We acknowledge the challenges you may face and recognise the importance of creating an inclusive and accessible environment for everyone. Your experiences serve as a reminder that diversity is a source of strength and that every person, regardless of ability, has valuable contributions to make not just to our organisation, but to our valued clients and the wider community.

A MESSAGE FROM OUR CHIEF EXECUTIVE OFFICER



Nick Williamson | Chief Executive Officer

Hi Waverley Family,

I love this time of year! Melbourne comes alive after a cold, wet winter, and this one was particularly tough. Thank you to everyone who persevered and kept Waverley running! That's what makes Spring so special – the effort rewarded with warm rays and blue skies.

Reflecting on our achievements over the past year, I'm amazed at how much we've accomplished. I'm so proud of our 400 employees, with and without support, who make Waverley better every day.

Our new strategy will ensure we continue to thrive too, filling each day with joy, belonging, learning, and meaningful work. We have a calendar packed with exciting events, a customized training program, greater support, a safer environment, and many new clients bringing fantastic work.

Speaking of work, we are bursting at the seams and need new Workmates of Waverley. If you know anyone with an NDIS plan who might be interested, please introduce them to our delightful Experience team.

Keep smiling! Nick Williamson Chief Executive Officer (CEO).

A MESSAGE FROM OUR CHIEF EXPERIENCE OFFICER



Sarah Exton | Chief Experience Officer

Hello everyone,

So its officially been just over 4 months since I started working at Waverley, and what a fantastic 4 months it has been!

We've been very busy! In just 4 short months, we have achieved so much together.

In June we established our Participant Advisory Board! Otherwise known as The Insight Circle. This helps us to be a better employer for people with a disability. Thank you to all our Insight Circle members, who continue to support us to be an employer that has people with a disability at the centre of everything we do! You can read more about this on page 9.

In July we celebrated Christmas, and it was wonderful to see everyone enjoying the festivities (and cookies!).

We also reviewed and developed our participant policies and procedures. We've been busy sharing these new policies on email, and in training sessions. Waverley now has a full policy suite in easy read making our policies more accessible and user friendly.

In closing, I will say thank you to all of you, our Workmates of Waverley for being so awesome!

With thanks, Sarah Exton Chief Experience Officer (CXO).



Disability Liaison Officer

Here to support positive healthcare experiences for all Monash Health patients who have a disability.

The Disability Liaison Officer can help you, or the person you care for, with additional support for your disability needs.



0407 462 106



Disability_Liaison@monashhealth.org



Need health care?

Services are available for non-life-threatening illnesses and injuries

General Practitioner

Treat a wide range of conditions.

Doctors and nurses

- After-hours clinics available





NURSE-ON-CALL

- Telephone service
- Nurses
- 1300 60 60 24

- Available 24/7
- Free



Priority Primary Care Centres

Doctors and nurses

- No appointment required
- Treat mild infections, minor burns, Free sprains & fractures



betterhealth.vic.gov.au/priority-primary-care-centres

Victorian Virtual Emergency Department

- Emergency doctors and nurses
- Smart device required
- Usually seen in 30 minutes
- Free
 - Available 24/7
- Interpreting services available



vved.org.au

Our emergency departments continue to experience high demand and longer wait times for patients with non-life-threatening illnesses and injuries.

We want our community to receive timely care in the right place.



LOOK WHAT'S NEW!

Insight Circle | Putting the WOW! into the Workplace



We are very happy to tell you that some of our Workmates Of Waverley (WOWs) joined the Insight Circle. This is a great opportunity to make Waverley better by working together and sharing ideas.

What will the Insight Circle do?

- Talk to our workmates: Listen to their stories to help make Waverley better.
- Share ideas: Encourage people to share their thoughts and suggestions.
- **Give advice:** Suggest ways to improve things at Waverley now and in the future.
- Learn from experiences: Understand what our workmates need to find better solutions.
- Work together: Turn ideas into actions by working with others.

Meeting details:

- How often: Meetings will happen every 3 months.
- Where: There will be an Insight Circle at each site (Notting Hill and Hallam).

Together, we are putting WOW! into the Workplace.

NEW TO WAVERLEY

Our Employee Value Proposition

We've been chatting with our workmates to understand why they choose to work at Waverley and what keeps them coming back year after year.

Here's what you told us:



A love of Friendships

Having a best friend at work is the #1 factor in workplace satisfaction. So, we make sure there are opportunities to build, nurture and nourish these connections, which are built to last a lifetime



A love of Learning

At Waverley, the learning journey is personalised, but everyone shares the fun and joy of learning new skills. Because we work across five business areas, there's always something new to learn and explore.



A love of the Work

Two things that make working with Waverley different are variety and meaning. Variety in the number of different jobs to complete; and because we work with big brands, our WOW!s see their work on shelves and even on TV.



A love of Belonging

We welcome a lot of things at Waverley, except judgement. We love people's unique differences, and our size and diversity mean we're usually able to fit the person rather than expecting them to fit us. So, being a WOW! means bringing your whole self to work, knowing you've found a place where you belong. And that feels awesome!





Friday 8 November 6.00pm - 11.00pm



Sandown Greyhound Racing Club
15 View Road, Springvale



Participants and Staff FREE.
Family and friends \$85 per person



Get your tickets now!

Book via link or QR code to purchase https://events.humanitix.com/mike-russell-awards-night-2024

Contact MR@wavind.org or see Manda, Nat, Lan or Sharon for more information.

Celebrating 40 years of joy and belonging

LOOK WHAT'S NEW!

We want to make Waverley an even more welcome and inclusive place to work and visit for everyone!

WOW Suggestion boxes

Here is Spiros supporting our new Workmates of Waverley suggestion boxes.

These boxes are a safe place to put your ideas or feedback so that we can make Waverley even better.

Where to find the boxes:

Notting Hill: Assembly and Packaging

Hallam: Employee lunch room.

You can also give your ideas to your Support Mentor too





New chairs in the canteen

If you work at our Notting Hill site or visited us recently, you may have seen our brand new, comfortable chairs in the canteen

This happened because Fleur in Assembly gave us this idea by putting her suggestion into the Workmates of Waverley box.

We always want ideas to make Waverley a great place to work, so tell us what you think!

WAVERLEY NOTICEBOARD



Your document packs

This is a friendly reminder to return your document packs to Waverley. It's very important that we get these back from you.

How to do this in 3 easy steps:

- 1. Review the Document Pack.
- 2. Make sure everything is filled out correctly.
- 3. Return the pack to Waverley as soon as possible.

If you need any help with your documents contact the Experience Support Team.

Phone: 03 9544 7222

Email:

Experience.Support@wavind.org

In person in the office.



Melba Support Services open up a world of opportunities for people to live a fabulous life



Since 1972, Melba has been providing services that focus on supporting people to dream big, embrace life and do what they choose and value.

We help people live fabulous lives through our trusted support services, including:

- Accommodation Services, including Supported Independent Living (SIL) and Individualised Living Options (ILO)
- Individualised Supports to enable people to fully participate in life
- Respite Services including Short Term Accommodation and Assistance (STAA), ensuring both individuals and their support networks get the breaks they deserve
- Leisure and Recreation Program with tallored holiday options
- NDIS Support Coordination to help people get the most of their NDIS plan
- Community Participation and Inclusion Initiatives for meaningful engagement within the community
- Practice, Quality and Safeguards to provide a safe, fun pathway for people to achieve their goals and dreams



Get in touch

Want to find out more about how we help individuals to live a fabulous life and unlock a world of possibilities? CALL 03 9212 0100

EMAIL melba@melbasupport.com.au

VISIT melbasupport.com.au



REFER A FRIEND

Great news - we're looking for new workmates to join us in Packaging and Assembly!

Help your friends find a great job by telling them about our work in Packaging and Assembly. It's always nice to work with people you know and trust and have fun working with!

If your friend is looking for a workplace that brings joy, belonging and friendship, we would love to hear from them!

Phone: 03 9544 7222

Email: Experience.Support@wavind.org

Website: www.wavind.org

Book a site tour: Your friend will see the work we do at Waverley and

they can meet some of their potential new workmates.

We can't wait to welcome new workmates to Waverley!





WORK AREA UPDATE ASSEMBLY

Let's Assemble, together!

It's been a wonderful winter for our Assembly team. Highlights include:

- Welcoming new workmates and their skills to Assembly.
- Sharing work with our Hallam site so our workmates at Hallam can learn Assembly.
- Joel (pictured) has custom cut and painted over 3,000 wheel chocks this year.
- Delivered quality products for our regular clients including Fantech, Progility and Brown & Watson.

We are excited to work with a new client, CFA. This work will give our team a great opportunity to learn and improve their skills even more.











WORK AREA UPDATE PACKAGING

Packing positivity!

Our packaging teams have been, in Pat's words, 'super busy, lots of hard work and fun!'

Here's what they have been working on:

- Welcoming new workmates.
- Started packing over 120,000 Christmas stockings for Fyna Foods.
- Packed and shrink wrapped over 5,000 lipsticks for Natio.
- Building in store promotional stands for Mattel for the mid year toy sale.
- Packing LÓreal gift bags for their upcoming promotions.
- Packed and labelled tool sets for Robert Bosch.
- Packed promotional paint tins filled with Building Blocks that were in Mitre 10 stores.

The team are thriving on all the work that's coming in and Joanne in Packaging says 'I love the work that we do and I am happy when I see it in the shops.'













WORK AREA UPDATE CATERING

Cooking up delicious food our customers love!

Our Catering team has been busy fulfilling orders and delivering all over Melbourne. We have been making new tasty new recipes for not only our clients, but for our canteen too, which have been given a thumbs up from our workmates.

Winter highlights:

- Catering for a special Mother's Day breakfast at Salesian College for 400 people.
- Catering for a lunch for the M80 Ring Road Development for 450 people.
- Chosen to be one of the caterers for the Social Traders Game Changer Awards.

Nick, our Executive Chef says this: 'We love the opportunity to take on these large orders, as it gives the employees the chance to work in large scale production to get everything ready to be delivered. I'm very proud of this team.'





We can't wait to see what you cook up next!







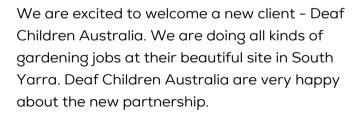


WORK AREA UPDATE GROUNDS MAINTENANCE

Working and growing together as a team.

It's been a cold Melbourne winter, but that hasn't stopped our Grounds Maintenance team delivering exceptional services for our valued clients.

We continue to do work with our clients on a regular basis, including Pfizer, Laing O'Rourke (Suburban Rail Loop project), the City of Greater Dandenong and MoreMac.



The team are buzzing with excitement to use the equipment that we got, including an extra lawn mower, hedge trimmer, blower and brush cutter.











WORK AREA UPDATE ON SITE LABOUR

Putting our Workmates of Waverley at our client sites

For the first time in 2024, we have been able to work at client sites as part of our On Site Labour business.

These clients include:

- Leprosy Mission at Heidelberg
- Smart Home Products
- Kincrome

They have been completing jobs such as:

- Sorting
- Labelling
- · Assembling outdoor blinds
- Packing, and lots more.

Pictured below are Marie, Isabelle and Adam, along with On Site Labour Senior Supervisor Ana with some of the team at Leprosy Mission. The supervisor and team were impressed with how hard our team worked and enjoyed having some fun along the way, too.





CHRISTMAS IN JULY

Christmas in July was so much fun, with singing, dancing, everyone in their Christmas colours and a special visit from Santa! Special thanks to the Experience and Production teams for making it such a fun day.





















WAVERLEY FUN

Here are more photos from Christmas in July. We are excited for more fun days to come!





















JOY AND BELONGING

There are four main reasons why our workmates love working at Waverley. A love of friendships, learning, the work itself and belonging.



Sophie and Marie are full of joy dancing to their favourite tunes!



Happy birthday to Kim, who celebrated with cake!



Brooke and James are always up for dancing the Nutbush!



Our workmates showing a love of learning every Monday with the course instructor from Brace.



Simon and Gary were all smiles when they finished for the day talking about Simon's day working in packaging.

JOY AND BELONGING

There has been footy trivia, furry friends coming to visit, birthdays, laughter and fun.



Our CEO Nick and Experience Team with the lucky winners of footy trivia. We hope you enjoyed the footy!



Tina and Lily love giving Hewie treats when he gives them a high five.



Damien (DC Hot Wheels)
looks forward to when Finn
comes into the office.



Leanne and Clinton enjoying a game during a workshop.



Our Catering team had the opportunity to help out in Assembly and learn new skills.

FUNAND FRIENDSHIP

It's fantastic to see your happy faces every day at Waverley, and the friendships you have with your workmates.



Spiros and Lan enjoy a break from working when the chicken dance comes on!



Rodney gives the day a thumbs up after unloading all the pallets for the work that's been coming in to the warehouse.



Workmates Michael and Ben enjoy every opportunity they get to work together.



Not only do Sophie, Andrew and Bobby enjoy working together, but love talking all things footy. Andrew especially enjoys sharing his thoughts on each game. They were thrilled to work on a new job for Mattel recently.

WELCOMETO OUR NEW WOWs!



Welcome to our new Workmates of Waverley (WOWs)! We are happy you're part of our family and can't wait to see what you achieve!

Notting Hill

Ben F	Deanna D	Jami B
Aman S	Christina M	Nikhil K
Susanna G	Michaela S	Mirjana R

Hallam

Shane L	Gilles D	Michelle T
Kerry B	Curtis D	Thang B
Dougal I		

Congratulations to our Employees of the Month winners!

Packaging - Hallam

Month	Group 1	Group 2	Group 3	Group 4
April	Peter Bisognin	Brenden Fox	Gladys Jacqueline	Daniel Frindt
May	Holly Gilding	Heather White	Steven Wheeler	Adam Eastwood
June	Sebastian Giuliano	Rachel Bird	Kevin McAlpine	Peter Rozman
July	Karen Anderson	Kim Parker	Jeronimo Falua	Allira Noronha

Packaging - Notting Hill

Month	Group 1	Group 2	Group 3	Group 4	Group 5	Group 6
April	Rhonda Dick	Jaimi-Lee Blanch	Kristina Vasiliou	Claudia Leffer	Dylan Wassink	Rebecca Quigley
May	Jim Hatzis	Lisa Gerard	Lily Schreck	Brooke Milkeraitis	Abyan Hanafie	Sanjay W
June	Harry Kouimtzis	Andre Torcylo	Helen Dinnison	Tu Hoang	Jeremy Yap	Jason Borg
July	Michael Moore	Jade Houching	Esther Ong	Jimmy Wong	Andrew Verhagen	Travis Eakins

Congratulations our Employees of the Month winners!

Assembly and Grounds Maintenance

Month	Assembly	Grounds Maintenance
April	Andrew France	James Muscat
May	Joshua Carroll	Anji Kumar
June	Andrew Byrne	Wesley Smith
July	Andrew Tjahjadi	Jake Maguire

Catering Employee of the quarter: Caroline Oleskowski.

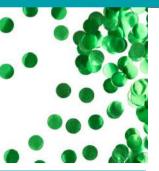


Congratulations to you all! It's been fabulous to see the pride you take in the work that you do for our clients, not to mention the support you have for your workmates.

WAVERLEY CONGRATULATIONS



Our new team leaders





Andrew is now a team leader in our Assembly team. We are impressed with his great attitude and passion for helping others achieve their goals.

Congratulations on this fabulous



Ben is now a team leader in our Hallam team. His Support Mentor Adam is very proud of him achieving his goal, and can't wait to see him thrive in his new role.

Congratulations Ben - enjoy learning new skills as a team leader.

Talk to your Support Mentor if being a team leader is one of your goals!

WOW! LOOK AT THIS

Leanne shares her Waverley story at the NIB Thrive event.

This event was an opportunity to showcase the work we do at Waverley to the community.

Natalie and Sarah, who attended the event said Leanne did a fabulous job talking about how much she loves her job and the fun, supportive team at Waverley. She told the audience that she feels a sense of belonging, friendship and enjoys the work she does.

The audience loved hearing her story and what working at Waverley means to her.

Thank you to Simon Dix and NIB Thrive for the opportunity to talk to our community about how we put the WOW into the workplace.

We look forward to taking more of our workmates to future events.

Thank you so much, Leanne!



WOW! LOOK AT THIS

One of our Catering workmates, Tim, recently had the opportunity to cook the canteen Meal of the Day for our employees and staff.



Support Mentor, Herly, says:

With the support from the Executive Chef and his Support Mentor, Tim made the recipe with the right portion, prepping it and managed to serve it for the canteen menu. Tim was delighted, happy and proud when his workmates said how delicious the meal was!

Great work Tim!

Tim says:

"I got to make the recipe, called Chicken Pasta of your Dreams for our canteen meal. It was hard work. I was very proud when people told me I did a good job and how yummy it was, especially Jess in the office. I like learning new recipes like this!"



A LOVE OF LEARNING

Showing a love of learning, our workmates enjoy every opportunity to learn new skills.



how to use
the folding
machine for
the first time.
This job
ensures the
correct
numbers are
on each pack
ready to be
packed.

Marie learnt



Eric has been learning the Fantech job. This means learning how to assemble each component for the client. He loves the challenge!



Trained by workmate
Jade, Lisa is now doing complex labels on the computer for LÖreal, which goes on their packaged products.



Michael has grown his skills and learnt how to soldier the cable safely in Assembly. This job requires concentration and very steady hands!

Our Support Mentors are here to help and support you with your Individual Employment Goals.

Talk to your Support Mentor about a new skill you'd like to learn!

WAVERLEY STORIES

Our workmates share what they've been doing in the community.



Heather and Paula are wearing bird costumes.



Anthony is learning food safety skills by doing a course in a cafe on Friday and loves it!



Netta went to Queensland. Her favourite things were the koalas, dolphins and the Movie World experience.



Vicki, Andrew
and Nick
competed in
the Victorian
Winter Special
Olympics
winning
medals.



Lisa
competed
in a
swimming
competition
Well done
on your
results!



Eric tried archery at a camp for the first time, and loved the challenge.

WAVERLEY FOOTY UPDATE

Claire Aldham is Waverley's Footy

Tipping Champion for 2024.

CONGRATULATIONS!

2nd place: Kevin McAlpine (Hallam)

3rd place: Damien Cahill (Notting Hill)

Wooden spoon (last): Ariana Evans.

Position	Name	Final score
1	Claire Aldham	137
2	Kevin McAlpine	134
3	DC Hot Wheels (Damien Cahill)	134
4	Gary Young	133
5	Louis Gennacaro	132
6	Rach Birdy	132
7	Holly Guilding	130
8	Magpies024	130
9	Alex	127
10	Pat	127



Thanks Fyna Foods for their donation of delicious footy tipping prizes for our winners. Pictured is Kevin, a Magpies supporter, receiving his 2nd place prize pack from Claire.



WAVERLEY VISITORS

Staff from part of the L'Oréal family, Maybelline, NYX, and Essie came to help us for a day. They had a great time working alongside our Packaging team and finishing the day with one of our workmates favourites, the Nutbush.

Thank you for welcoming them to Waverley!



Pat, Jade and Joanne met a couple of the team from Sorbent. Pictured are Bhavika, Bjorn and Rachel. Here's what Sorbent said about their visit:

"It was amazing to see the teamwork at Waverley. It's clear you provide more than just a packaging service to Sorbent. You have built an inclusive work environment that thrives on its people's positive, can-do attitude. We are proud to be one of your clients and look forward to supporting your mission."



HEALTH AND SAFETY

A message from our new Occupational Health and Safety and Wellbeing Officer, Eloise Jones:

Thank you all for the warm welcome to the Waverley family. My job is to ensure Waverley is a safe and healthy place to work. I have enjoyed meeting many of you and it's been great to see your efforts in helping us to keep our workplace safe.

I look forward to helping our workplace be a safe one!



Let's make every day a safe day!



Remember:

- Wear safety gear at all times.
- Watch where you walk and do not be on your phone.
- Keep walkways clear.
- Report hazards and near misses as soon as possible.

If you see something unsafe or not right, please advise any of the following: a Manager, Supervisor, Support Mentor, Team member, ELT or a office staff member.

WAVERLEY FIRST AID TEAM

Who you go to if you hurt yourself or feel unwell at work.

Senior First Aid Officers:

- Give advanced first aid until help arrives.
- Manage and maintain our first aid facilities and kits
- Report all incidents that they have helped you with.
- Notify OH&S and Wellbeing Officer of all serious medical emergencies.
- Contact emergency services such as ambulance if needed.

Joanne Gannon Production Meaghan Carey Production

First Aid Officers can:

- Help you where possible if you have a medical emergency at work.
- Call health professionals, your care teams or 000 if you need further treatment

If you are unwell or hurt at work, tell someone straight away so that they can get a first aid team member to help you.





NDIS UPDATE



Update for NDIS Price Guide for Supported Employment

We have some important updates about the NDIS Price Guide (The Guide) for Supported Employment. Here's what you need to know:

Automatic updates

- Increased Funding: This will automatically be reflected in your plan. You
 don't need to do anything to get this extra support.
- Waverley Claims: Waverley will claim the new rates according to the updated price guide. This is reflected in your Service Agreement.

The NDIS is experiencing a high volume of enquiries and requests

Many people are contacting the NDIS, so it is taking them longer to reply to everyone. The NDIS staff are here to help and support participants. They are working hard to take care of requests, starting with the most urgent ones. Even if your request is not urgent, it is still important to them.

Manda can help you with your NDIS queries experience.support@wavind.org
03 9544 7222

NDIS UPDATE



Assistive Technology and your NDIS plan

Assistive technology (AT) is equipment or devices that help you do things you can't do because of your disability. Assistive Technology can also help you do something more easily or safely.

All NDIS supports must meet the reasonable and necessary criteria. The NDIS wants to understand your needs and how the right assistive technology will help you with your goals.

Some Assistive Technology will need a qualified advisor to talk with you about your needs and situation to help you identify the most appropriate solution. This person may be an allied health practitioner, continence nurse, rehabilitation engineer, AT mentor or other qualified practitioner.

For Assistive Technology costing more than \$15,000, the NDIS requires an assessment by a professional AT advisor (sometimes called an AT assessor) and quote for the technology you're requesting.

If you have Assistive Technology in your plan, you will also have at least \$500 included in your Capacity Building Improved Daily Living budget to seek advice from an independent advisor about your requirements.

For more information on the above, visit the NDIS website or speak with your plan manager or LAC.

You can also talk to Manda too!





Stories are powerful, and helps us showcase the work we proudly deliver for our valued employees, clients, and community.

Here's who contributed to this edition.

- Employees | Anne, Lisa, Netta, Heather, Paula, Nick B, Anthony R, Vicki, Eric, and Tim
- Executive Leadership Team | Nick, Scott, Sarah, Ariana and Jess.
- Production Team | Des, Justin, Nick S, Sam, Ana and Jo.
- Operations Team | Eloise
- Experience Team | Natalie, Manda.
- Support Mentors | Srdjan, Deborah, Herly, Ingrid, Luke, Adam and Angela.
- Design and layout | Claire.

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